



Lee County Claims Committee Minutes

Lee County, Illinois

Wednesday, April 9, 2025, 9:00 AM

Old Lee County Courthouse, Third Floor Committee Room, 112 E 2nd St, Dixon, IL 61021

- I. Call to Order
Meeting was called to order at 9:00 a.m., by Chair Mike Zeman.
- II. Committee Member Roll Call: Chair Mike Zeman, Nancy Naylor, Keane Hudson, Tom Kitson (Alt), Dean Freil (Alt)
Mike Zeman, Nancy Naylor, and Keane Hudson all attended in person. Tom Kitson and Dean Freil were not present.
- III. Meeting Attendees and Visitors
Becky Brenner (Board Secretary) attended in person.
- IV. Approval of the Minutes from the Previous Meeting (March 19, 2025)
Minutes from the March 19, 2025, Lee County Claims Committee Meeting were approved as presented without modification.
- V. Review and Approval of Bi-Weekly Claims
Mike Zeman logged into the miViewPoint software and initiated the review of 77 claims in the queue. 76 claims were forwarded to the County Board for ratification. One (1) NICOR claims was left in the queue until the committee had additional information.
- VI. Old Business
 - A. *Review of Claims Procedures*
The committee engaged in a lengthy discussion regarding the County's NICOR bills. Nancy Naylor will be reaching out to Administrator Jeremy Englund to see if paying these bills electronically would be an option.
- VII. New Business
There were no items under New Business.
- VIII. Executive Session
There was no request for an Executive Session.
- IX. Adjournment
Motion to adjourn at 10:59 a.m. **Moved** by Nancy Naylor. **Second** by Keane Hudson. **Motion** passed unanimously by voice vote.

The next Lee County Claims Committee Meeting is scheduled for
9:00 a.m., Wednesday, April 23, 2025

Respectfully submitted by:
Becky Brenner - Board Secretary